

DOVER BOARD OF HEALTH
Special Meeting via Teleconference
July 8, 2020 6:07 pm

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

After waiting several minutes for attendees to call-in on the teleconference, Trevor Weigle, Health Officer (HO), asked Darlene Kasko, President, to proceed with the meeting.

Ms. Kasko called the meeting to order and announced that the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, and was duly posted and noticed pursuant to law.

President Kasko asked the Vice President to do roll call.

Vice President Sandra Scarneo called the ROLL.

ROLL CALL

Name	Present	Absent	Excused
Darlene Kasko	X		
Sandra Scarneo	X		
Rosita Scinto	X		
Rhoda Myles	X		
Cindy Squires	X		

ALSO PRESENT

Trevor Weigle, Health Officer
Derrick Webb, Ass't Health Officer
Judith Rugg, Alderman/Liaison
Ary Orama-Galloza, Dep. Registrar
Donald Costanzo, Assistant

Trevor Weigle, HO, provided the board an overview of the intent and purpose of the meeting; namely to:

- Approve the minutes from the previous, June 8th meeting.
- Appoint the Registrar of Vital Statistics.
- Appoint the Deputy Registrar of Vital Statistics.

President Kasko entertained a motion to accept the minutes from the June 8, 2020, Teleconference Meeting of the Board of Health.

A motion to accept the minutes from the June 8, 2020 Teleconference Meeting of the Board of Health was made by Sandra Scarneo and duly seconded by Squires.

ALL YEAS; NO NAYS.

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Sandra Scarneo	X		X		
Rosita Scinto			X		
Rhoda Myles			X		
Cindy Squires		X	X		

NEW BUSINESS:

Trevor Weigle informed the board that:

- Administration was in the process of changing Ary Orama's job title to correspond with her primary work duties relating to vital statistics. Ms. Orama's current job title of Senior Clerk Typist does not accurately reflect her work.
- Susan Downer, the most recent Registrar has stepped down creating a vacancy that is required to be filled by the State of NJ.
- All towns in NJ must have an appointed Registrar and Deputy Registrar of Vital Statistics by law. Appointments are for three (3) years. And, the Board of Health is charged with the responsibility of making the appointments. It has done so many times in the past.
- There is no funding or money involved in the appointments.

Mr. Weigle asked for the boards consideration in appointing:

1. Aracelis Orama-Galloza as Registrar of Vital Statistics for a three (3) year appointment; and,
2. Donald Costanzo as Deputy Registrar of Vital Statistics for a three (3) year appointment.

Registrar of Vital Statistics

Darlene Kasko asked for a motion to appoint Aracelis Orama-Galloza as Registrar of Vital Statistics for a three (3) year appointment effective July 8, 2020, and upon the filing of said appointment with the NJ State Department of Health and Senior Services.

A motion to appoint Aracelis Orama-Galloza as Registrar of Vital Statistics for a three (3) year appointment effective July 8, 2020, and upon the filing of said appointment with the NJ State Department of Health and Senior Services was made by Rosita Scinto and duly seconded by Sandra Scarneo.

ALL YEAS; NO NAYS.

Resolution Appointing Registrar of Vital Statistics

WHEREAS, the State of New Jersey Department of Health and Senior Services, Office of Vital Statistics and Registry requires the appointment of Registrar of Vital Statistics as prescribed by NJSA 26:8-11 through 26:8-22; and,

WHEREAS, the Board of Health of the Town of Dover, County of Morris, desires to appoint Aracelis Orama-Galloza as the Registrar of Vital Statistics,

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Town of Dover, County of Morris, New Jersey, that Aracelis Orama-Galloza is hereby appointed Registrar of Vital Statistics for a three (3) year period effective July 8, 2020.

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko					
Sandra Scarneo		X	X		
Rosita Scinto	X		X		
Rhoda Myles			X		
Cindy Squires			X		

Deputy Registrar of Vital Statistics

Darlene Kasko asked for a motion to appoint Donald Costanzo as Deputy Registrar of Vital Statistics for a three (3) year appointment effective July 8, 2020, and upon the filing of said appointment with the NJ State Department of Health and Senior Services.

A motion to appoint Donald Costanzo as Deputy Registrar of Vital Statistics for a three (3) year appointment effective July 8, 2020, and upon the filing of said appointment with the NJ State Department of Health and Senior Services was made by Rhoda Myles and duly seconded by Rosita Scinto.

ALL YEAS; NO NAYS.

Resolution Appointing Registrar of Vital Statistics

WHEREAS, the State of New Jersey Department of Health and Senior Services, Office of Vital Statistics and Registry requires the appointment of Deputy Registrar of Vital Statistics as prescribed by NJSA 26:8-11 through 26:8-22; and,

WHEREAS, the Board of Health of the Town of Dover, County of Morris, desires to appoint Donald Costanzo as the Deputy Registrar of Vital Statistics,

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Town of Dover, County of Morris, New Jersey, that Donald Costanzo is hereby appointed Deputy Registrar of Vital Statistics for a three (3) year period effective July 8, 2020.

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Sandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Cindy Squires			X		

PUBLIC PORTION:

No members of the general public present.

ADJOURNMENT:

A motion to adjourn the meeting was made by Sandra Scarneo and duly seconded by Rosita Scinto.

ALL YEAS; NO NAYS.

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Sandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles			X		
Cindy Squires			X		

MEETING ADJOURNED
6:18 pm